

## WELCOME

As an entertainer, you will become an ambassador for the Society, our sponsors, partners, and runners. Our goal is to provide an engaging start, on-course, expo, finish and street festival runner and spectator experience while promoting a spirit of community celebration. We aim to ensure a safe, enjoyable, and memorable event for everyone involved—runners, spectators, officials, supporters, volunteers, and the broader community. By participating, you agree to uphold our core values and prioritize safety throughout race day.

## ENTERTAINER EVENT DAY GUIDE

**THANK YOU** for your time, energy and dedication to the BMO Vancouver Marathon. **YOU ARE** what makes this event happen! Below are some tips and information to help you have fun, enjoy the day, be comfortable and safe.

### Entertainment Station Location and Zone Leader:

A Zone Leader will manage you or your group as per assigned Zone on race day. Their contact details, along with a map of your location, will be provided before the race day.

### Responsibilities:

A manual with your responsibilities and general information was provided when you submitted your application. If you have any questions, please contact your Zone Leader directly before race day.

### What to wear:

Race goes on rain or shine so please dress appropriately. The weather and temperatures can change drastically. Please be prepared. Wear *comfortable shoes* and dress in *layers appropriately* (for cool to hot temperatures). We want you to be comfortable!

### What to Bring:

Provide your own music equipment and supplies, including a power generator, and arrange transportation for your team members, instruments, and props to and from the entertainment station. During the event, please keep all valuable items with you at all times. The Vancouver International Marathon Society, as the event organizer, is **NOT** responsible for lost or stolen personal items.

### Race Day Emergencies:

On Race Day if you encounter a problem or issue immediately call your Zone Leader and inform them right away. Your Zone Leader will have a Radio to communicate with command centre and report to the next level in our communication structure.

If you experience an emergency situation, call 911 like you would do on any day. For example, call 911 if you encounter major threats to safety of volunteers, runners, officials or spectators such as:

- Fire or flooding
- Medical emergencies such as runner collapse, heart attack, trauma injuries to the body
- Car accident
- Property damage & theft
- Physical and Verbal abuse and confrontation including fighting
- Protest and Demonstrations
- Street violence

### Social Media Guidelines

Please share your enthusiasm on social media and tag the event:

- @bmovanmarathon
- #bmovm
- #runvan
- #runvanfan

When posting, please add great photos and keep messages concise, ideally less than 120 characters or two lines in length. Be positive, add value, engage, proof read, and please exercise good judgement when posting outside of your race day assigned entertainment time slot. You are an ambassador of the RUNVAN® family and your writing tone should be light, engage and energize.

**We look forward to having you as part of the BMO Vancouver Marathon race weekend experience!**

**Have fun!**

## EVENT ALERT SYSTEM

ALERT LEVEL	EVENT CONDITIONS	RECOMMENDED ACTIONS
<b>EXTREME</b>	<b>EVENT CANCELLED/EXTREMELY DANGEROUS CONDITIONS</b>	<b>PARTICIPATION STOPPED/FOLLOW EVENT INSTRUCTIONS</b>
<b>HIGH</b>	<b>POTENTIALLY DANGEROUS CONDITIONS</b>	<b>SLOW DOWN/OBSERVE COURSE CHANGES/FOLLOW EVENT OFFICIAL INSTRUCTION/CONSIDER STOPPING</b>
<b>MODERATE</b>	<b>LESS THAN IDEAL CONDITIONS</b>	<b>SLOW DOWN/BE PREPARED FOR WORSENING CONDITIONS</b>
<b>LOW</b>	<b>GOOD CONDITIONS</b>	<b>ENJOY THE EVENT/BE ALERT</b>

The Event Alert System is a standardized communication protocol used in large events across North America to ensure participants have a great experience and are prepared for race conditions. It will allow the Society, the race organizer for the BMO Vancouver Marathon, to communicate race conditions in a standardized and simple manner.

The colour-coded alert system communicates the current condition based on the colour shown. The levels range from Low (green) to Moderate (yellow) to High (red) to Extreme (black). The system primarily reflects weather, however other conditions will factor into the alert level shown.

To update race status, signage will be placed at the Health, Sports & Lifestyle Expo, and at the Start and Finish Lines. In addition, information will be posted on the event website and social media pages. The status will be updated by race organizers in consultation with local meteorologists and other officials.

For the best experience, preparation is key. Runners, volunteers, and other supporters are encouraged to watch for updates on event conditions and plan accordingly.

# INJURY/INCIDENT REPORT FORM

## INJURY/INCIDENT REPORT

*To be completed by supervisor or volunteer within 2 hours of incident/accident.*

Incident Date:	Incident Time:
Injured Person Name:	Birth Date:
Address:	
Phone Number:	Male      Female
Details of Incident:                    	
Does Injury require Hospital/Physician?	Yes                  No
Hospital Name:	
Prepared By:	Date:
Phone Number:	Email: